

16th May 2017

Year 12 End of Year IB and A Level Examinations

Dear Parents/Carers,

Please find attached your child's timetable for their end of year examinations in the second half of term (June 6th – 13th incl.). There will be no lessons during that period so students are not required to attend school other than to sit their examinations. There will be no tutor period at 8.45 either, so students should go straight to the gym or begin private study in G2 or the library. Students are of course welcome to revise in school but must 'sign in' so we know they are at school. This is not necessary if a student is only in school for their examinations as attendance registers will be completed by the invigilators.

There are some key reminders at the bottom of the examination timetable; please draw your child's attention to these. It is our policy that we reserve the right to refuse entry into the examination room if students fail to comply with our expectations e.g. incorrect Dress Code.

It is most important that students take these examinations seriously and carry out effective, structured revision in the coming weeks to prepare effectively. Students must achieve at least a D grade, or Level 4 for IBHL and Level 3 for IBSL, in order to progress automatically to Year 13. I have asked all Faculty Leaders to suspend 'normal' homework nearer the time so that all students can focus on their revision. The results of these examinations will be reported to students by letter on Tuesday 4th July, at which time some will know if they have achieved the required grades. Others who are sitting external AS examinations (mathematics, politics and graphics) will have to wait until AS Results Day on Thursday 17th August to have their place in Year 13 confirmed. These results will be available for collection from the school hall from 10 a.m. onwards on that day.

Students sitting AS examinations from this week onwards are allowed a half-day Study Leave immediately before the examination unless that examination falls on a Monday morning. For these purposes a morning half-day covers Periods 1, 2 & 3 meaning that students should arrive in school during the lunch break in good time for the start of their examination, whilst an afternoon half-day covers Periods 4 & 5 so students can leave school at 12.30 p.m., the beginning of lunchtime.

I should like to wish all students every success in their examinations placing them in a strong position to achieve their potential next year.

Yours sincerely,

Sarah Williams
Head of Sixth Form